

GDPR Privacy Notice

Pennine and Scottish French Bulldog Association

1. Introduction

1.1 The Pennine and Scottish French Bulldog Association is committed to protecting your personal information and respecting your privacy.

1.2 This Privacy Notice sets out the basis on which any personal data that we collect from or about you, or that you provide to us, will be processed by us.

1.3 For the purpose of the General Data Protection Regulation (the GDPR), the data controller is **The Pennine and Scottish French Bulldog Association.**

1.4 We may update this Privacy Notice from time to time. Please check back regularly to see any updates or changes to this notice.

2. Data Protection Contact

The contact details for our Secretary for any data protection queries are as follows:

Mrs Jackie Mavro-Michaelis E-mail jmm10@sky.com Tel: 01535 652057

3. Data Protection Principles

We will comply with data protection law. This says that the personal information we hold about you must be:

1. **Used lawfully, fairly and in a transparent way.**
2. **Collected only for valid purposes that we have clearly explained to you and not used in any way that is incompatible with those purposes.**
3. **Relevant to the purposes we have told you about and limited only to those purposes.**
4. **Accurate and kept up to date.**
5. **Kept only as long as necessary for the purposes we have told you about.**
6. **Kept securely**

4. Particulars of Processing

We process personal data about members, judges, ring stewards and competitors or exhibitors to our events. The categories of person about whom we process personal data are described in more detail in the Annex to this Privacy Notice.

5. Your rights as a data subject

The General Data Protection Regulation provides the following rights (subject to exemption)

- The right to request access to the personal data that we hold on you.**
- The right to request rectification of the personal data we hold on you.**
- The right to request erasure of the personal data we hold on you.**
- The right to request restriction of processing about you.**
- The right to object to processing and**
- The right to data portability.**

If you wish to raise a complaint on how we have handled your personal data, you can contact our Secretary at the details above.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO) full contact details for which can be found at <https://ico.org.uk/global/contact-us/>

6. How we will use information about you

We will use your personal information when the laws allows us to. Most commonly, we will use your personal information in the following circumstances:

1. **Where we have to comply with a legal obligation.**
2. **Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests.**
3. **Where we need to perform the contract we have entered into with you.**

We may also use your personal information in the following situations, which are likely to be rare:

1. **Where we need to protect your interests (or someone else's interests)**
2. **Where it is needed in the public interest (or for official purposes)**

6.1 We will generally process your personal data for contractual necessity in providing membership services and events. We may also use personal information for additional relevant and related purposes where you might reasonably expect us to do so, where the benefits of doing so are not outweighed by your own interests or fundamental rights or freedoms. This may include:

- 6.1.1. **To maintain our records and other administrative purposes, including updating your details and preferences.**
- 6.1.2. **To assist with queries, complaints and dispute resolution:**
- 6.1.3. **For communications related to membership and invitations to participate in canine market research or canine health studies:**
- 6.1.4. **To assist with upholding our club constitution and taking action in cases where there may be a breach of the Club Rules or Code of Ethics.**

6.2. WE will ask for your direct assent **IF** we intend to use your personal data for marketing purposes. Where our processing of personal data is based on your having given consent, you have the right as a data subject to withdraw that consent at any time. **If you wish to revoke this right, please notify the Secretary using the contact details set out in section 2 above or section 9 below.**

6.3. You have the right to lodge a complaint with a supervisory authority. In the United Kingdom, the supervisory authority is the Office to the Information Commissioner, full contact details for which can be found at <https://icd.org.uk/global/conatc-us/>.

7. Recipients fo Data

7.1. We may use service providers to help us provide you with our services. Personal data may be transferred to such service providers, who act for or on our behalf, for further processing in accordance with the purposes(s) for which the data was originally collected or may otherwise be lawfully processed.

7.2. Such thirty parties have contracted with us as data processors under the requirements of the GDPR. They are contractually bound to only use personal data for the agreed purpose(s). Relevant persons working for these third parties will have access to your personal data under the terms of the data processor contract, but only to the extent necessary to perform their services for us.

7.3 These data processors agree to implement reasonable contractual and technical protections, to keep your data confidential, not sell your personal data to third parties and to not disclose your personal data to third parties except as may be required by law, as permitted by us oral stated in tis Privacy Policy.

7.4. In appropriate circumstances we may disclose data to authorised bodies as required by law.

8. Visitors to The Pennine and Scottish French Bulldog Association Website - Cookie Policy

We do not use cookies to collect data on nor monitor how people use our website

9. Contact details

Please contact the Secretary if you have any questions or concerns about personal data and privacy matters.

Mrs Jackie Mavro-Michaelis

Shoebridge House, Main Road

Eastburn, Keighley

West Yorkshire

BD20 7SJ

Email: jmm10@sky.com Tel: 01535 653057

ANNEX

This Annex sets out the Pennine and Scottish French Bulldog Association's processing of personal data relating to members (including committee members), judges and exhibitors/competitors and participators at our events.

What personal data do we process? Why do we process it and what is the lawful basis?

Members:

Name, Address, Email & telephone number(s)

We process your personal data for the following purposes:

- Provision of membership services including administration and transactional communications relating to membership = **Contractual necessity**
- Upholding the Club's Rules and Code of Ethics = **Contractual necessity**
- Compliance with Kennel Club Rules and Regulations = **Contractual necessity**
- Contacting you regarding newsletters, invitations and information about club events/meetings = **Legitimate Interests**
- Publication in the Members handbook/yearbook or on the website (*for committee members*) [*Anywhere else published*] = **Consent**
- Contacting you by email to provide related information/marketing communications (if any) = **Consent**

Judges:

Name, Address, Email & telephone number(s)

We process your personal data for the following purposes:

- Administration and transactional communications relating to judging appointments = **Contractual Necessity**
- Upholding the Club's Rules and Code of Ethics = **Contractual Necessity**
- Compliance with Kennel Club Rules and Regulations (including sharing relevant required information) = **Contractual Necessity**
- Publication in the Club's Judge's list and for appointments in the show /event schedules and catalogues = **Legitimate Interests**

Exhibitors/Competitors/Participants

Name, Address, Email & telephone number(s)

We process your personal data for the following purposes:

- Administration and transactional communications for exhibitors/competitors/participants entering or attending our events = **Contractual Necessity**
- Provision of services relating to our events = **Contractual Necessity**
- Upholding the club's Rules and Code of Ethics = **Contractual Necessity**
- Compliance with kennel Club Rules and Regulations = **Contractual Necessity**
- Contacting you regarding future events = **Legitimate Interests**
- Publication of your name, address and dog information in show/event catalogue [subject to the right to object] = **Legitimate Interests**
- Publication of event results on our website or in any other legitimate publications = **Legitimate Interests**.

We also process personal data for the Club's legitimate interests as we have outlined in the main Privacy Notice (4.3). Please be assured we will always take account of your personal data rights in doing so.

From where do we obtain your personal data?

Most of the above personal data is received direct from you . However, information may be received from third parties e.g. The Kennel club

For how long do we hold your personal data?

Personal data will be retained in accordance with statutory requirements, The Kennel Club requirements and recommendations and the club's retention policy which is available on request.

Are you obliged to provide us with your personal data?

You are not obliged to provide the personal data in question. However, if you do not provide the personal data, we will be unable to perform any contract we have with you for the provision of membership services, judging appointments or event services.

Recipients of your personal data:

We disclose data to the following outsourced data processors in line with section 5 of our main Privacy Policy, for the purposes of membership purposes, judging appointments, event services:

The Kennel Club = **Legitimate requirement**

The Dog Press = **Legitimate Requirement**

Schedule and catalogue compilers = **Legitimate Requirement**

Kennel Club Records:

The Kennel Club will hold the personal data of officers of the Club as part of the implementation of Kennel Club Rules and Regulations.

We provide the Kennel Club with details of **The Pennine and Scottish French Bulldog Association's** Officers and Challenge Certificate winners at our events in order to meet requirements in the Kennel Club's Rules and Regulations

The Dog Press:

We provide The Dog Press with the details of the winners of **The Pennine and Scottish French Bulldog Association's** shows/events as a legitimate interest in these shows/events.

Show Printer:

We provide show entrants' data to our show printer for inclusion in **The Pennine and Scottish French Bulldog Association's** show catalogues to meet the requirements of The Kennel Club's Rules and Regulations.

Do we use your data for any automated decision-making?

No personal data is processed for automated decision-making.

Any financial data arising from a transactional process will be held securely by The Pennine and Scottish French Bulldog Association in accordance and compliance with all statutory and HMRC requirements.